



Long Range Planning Committee Meeting Minutes – Tuesday, March 15, 2022

Location/Link: In person at 1 Industrial Parkway, Easthampton	
By Zoom; https://us02web.zoom.us/j/84914868960?pwd=WUppZmNZb3Boem9Uc1FvWjJwR3VQQT09	
Online Meeting ID: 849 1486 8960	Online Meeting Password: plan

Present: Kate Saccento, Helen Korczak, Rebecca Belcher-Timme, Rashida Krigger, Gina Wyman, Lily Newman, Kathleen Hulton, Lara Ramsey, Dan Klatz

Regrets: Polly Normand,

Topic	Discussion	Action (if necessary)
Approval of Minutes from January	Lara moves to approve January minutes. January minutes approved by consensus.	
Progress Check-in	<ul style="list-style-type: none"> In May, LRP Committee will have time for staff feedback based on draft LRP priorities. Take summer off. Meet with parents in early fall (September or October) about draft LRP focus/priorities Plan to conclude in November Annual Meeting might be an opportunity to gather more data or share progress of project. <p>Remembering from another LRP, we could ask, what to leave, what to bring, what to create anew? Annual Meeting of the Cooperative could be both an update and a chance to get visionary.</p>	
Discussion and analysis of survey responses from parents	<ul style="list-style-type: none"> Majority of people seem to think we are doing an effective job in many areas (pie charts) Diversity and Inclusion was below 70% effective/very effective Several comments about whether progress reports paint a true picture of the student 	



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	<ul style="list-style-type: none"> ● One comment about whether mixed grades are still working? ● Pattern of people feeling like more advanced learners are not challenged enough. Is this pandemic related? ● Many comments about behavior– the load on the school has been heavy (pandemic related?) ● Administrative model came up several times in the parent surveys ● Hampden County was mentioned several times in the parent surveys– priority expressed was that the school should do all it can to become more diverse ● Feedback suggested that how decisions are made at Hilltown is confusing (board vs. administration...) ● Many JEDI concerns in the parent feedback (transportation, KC free on Wednesdays, increase accessibility, Hampden County) ● Accessibility– before school program ● Staff retention ● Staff development 	<p>Possible Strategic Initiatives:</p> <ul style="list-style-type: none"> ● Realigning grades ● Recovery– what is the right strategy moving forward on how to recover from pandemic related problems? ● Teacher training, follow-up coaching, retention ● Access, equity and diversity
<p>Discussion of BOT focus group</p>	<ul style="list-style-type: none"> ● Strategic goal is recovery– what is the right strategy moving forward on how to recover? (related to staffing for the needs of students; behavior; academics; structure of classes) ● Moving to be closer to parity with our sending districts in terms of diversity ● Structure of school leadership ● Increasing diversity ● Preserving integration while also focusing on foundational skills ● Configuration of the BOT– should we be concerned about the amount of parental influence? Should staff be voting members of the board? How can there be more community members on the board? ● Stand alone grades? 	<p>See above</p>



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	<ul style="list-style-type: none">• More intentional about school culture• Length of LRP	
Feedback from students.	<ul style="list-style-type: none">• Relationships (with teachers and friends) was a highlight• Spaces: Library, breakout/quiet spaces, outdoor spaces, gymnasium, cafeteria•	
Next steps	<ul style="list-style-type: none">• LRP Committee commits to developing priorities that include intentionally examining existing assumptions around how things have been done that may or may not be advancing the priorities we have• An LRP should prioritize literacy and math in scheduling as an equity issue <p>Possible Strategic Initiatives (from feedback from all stakeholders surveyed thus far):</p> <ul style="list-style-type: none">• Realigning grades• Recovery– what is the right strategy moving forward on how to recover from pandemic related problems?• Teacher training, follow-up coaching, retention• Access, equity and diversity	



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Review Action Items	<ul style="list-style-type: none">● April Meeting: Each LRP Committee member come with a couple of emerging priorities from our data and conversations to date (<i>your understanding of what our LRP priorities should be based on stakeholder feedback so far</i>)<ul style="list-style-type: none">○ Immediate and urgent vs. longer range● April Meeting: Identify Strategic Initiatives to take to future focus groups● In May, LRP Committee will have time for staff feedback based on draft LRP priorities.● Take summer off.● Meet with parents in early fall (September or October) about draft LRP focus/priorities● Plan to conclude in November● Annual Meeting might be an opportunity to gather more data or share progress of project.	
Topics for Next Meeting	Identify Strategic Initiatives to take to future focus groups (staff; parents)	
Next Meeting Date/Time/Location	April 12, 2022	
Adjournment	Meeting was adjourned at 7:45 PM	