



**Head of School Rubric Working Session 3 Meeting Agenda**

**December 18, 2025 7:00-8:00 pm**

Google Meets Video Call Link: <https://meet.google.com/kod-edrq-qnc>

Or dial: (US) +1 484-466-9965 PIN: 780 914 669#

**Prework:**

1. Review your action steps, ensure parallel structure in the criteria
2. Review the full document

**Facilitator: Lily Newman**

<b>Topic</b>	<b>Who</b>	<b>Action</b>	<b>Est. Time</b>
<b>Opening and Purpose (10 min)</b> 1. Agenda review 2. Note-taking and logistics 3. Approve November minutes	Lily Newman	Decision	7:00 pm
<b>Head of School Rubric (30 mins)</b> 1. Members each share status of their focus area 2. Share feedback as is relevant 3. Raise and work through lingering questions, tensions or unresolved issues	Lily Newman/ All	Discussion	7:10 pm
<b>Community Input (10 mins)</b> 1. Discuss next steps for staff input	Lily Newman/ All		7:40 pm
<b>Next Steps (10 mins)</b> 1. Action items review 2. January share with BOT 3. Additional meeting date if needed: 1/22/25	Lily Newman	Discussion	7:50 pm
<b>Adjourn</b>	Lily Newman	Decision	8:00 pm