



Head of School Rubric Working Session 1 Meeting Agenda

November 20, 2025 7:00-8:00 pm

Google Meets Video Call Link: <https://meet.google.com/kod-edrq-qnc>

Or dial: (US) +1 484-466-9965 PIN: 780 914 669#

Prework:

1. *Build out the draft of your assigned section of the rubric.*
2. *Determine if Dec 8th works for teacher review (Grace).*

Facilitator: Lily Newman

Topic	Who	Action	Est. Time
Opening and Purpose (10 min) 1. Agenda review 2. Note-taking and logistics 3. Approve October minutes	Lily Newman	Decision	7:00 pm
Head of School Rubric Criteria (30 mins) 1. Members each share their focus area 2. Time to review the work and ask clarifying questions 3. Discussion: What works? What's missing or needs adjustment? 4. Next steps 5. Repeat with each area (4 times)	Lily Newman/ All	Discussion	7:10 pm
Community Input (10 mins) 1. Discuss next steps for staff input 2. Community input	Lily Newman/ All		7:40 pm
Next Steps (10 mins) 1. Action items review 2. December meeting date: 12/18/25 <ol style="list-style-type: none"> a. Draft agenda items <ul style="list-style-type: none"> - Review community input to determine updates and next steps - Prepare to share a draft in January 	Lily Newman	Discussion	7:50 pm
Adjourn	Lily Newman	Decision	8:00 pm