



HCCPS Board of Trustees

Meeting Agenda

September 10, 2025 6:30pm

HCCPS, 1 Industrial Pkwy, Easthampton, MA 01027

Or Join Zoom Meeting

<https://us02web.zoom.us/j/84948181413?pwd=OO475dU8403OfbwMCEdidBM7z2IU9D.1>

The Hilltown Cooperative Charter Public School was founded in 1995 as a Massachusetts Public Charter School. Our mission is:

- To engage students in a school that uses experiential, hands-on activities, the arts, and interdisciplinary studies to foster critical thinking skills and a joy of learning.
- To sustain a cooperative, intimate community of students, staff, families and local community members, which guides and supports the school and its educational program.
- To cultivate children’s individual voices and a shared respect for each other, our community, and the world around us.

Prework: Critical close reading prior to our meeting this month!

- [Accountability Plan](#), [Annual Report](#), [HOS Performance Evaluation](#)

Facilitator: Lily Newman

Topic	Who	Action	Est. Time
Welcoming (read mission statement): (5 min) <ul style="list-style-type: none"> ● Announcements, appreciations, acknowledgement ● Agenda Check: Appoint timekeeper, list keeper ● BOT Visibility leading into start of year ● Approve minutes from August BoT mtg 	Lily Newman	Decision	6:30 pm
Public Comment (5 min)	Lily Newman		6:35
Welcoming BOT New Members (5 mins)	Emily Boddy	Discussion	6:40
School Leader Updates (15 min) <ol style="list-style-type: none"> Staffing Curriculum/Initiatives Capital Improvements Infinite Campus 	Chris Kusek, Rebecca Belcher-Timme	Discussion	6:45
Head of School Evaluation & Next Steps (20 mins) <ul style="list-style-type: none"> - Review, discuss and approve the Head of School Performance Evaluation for SY24-25 - Discuss and provide feedback on draft HOS 25-26 goals 	Lily Newman, Chris Kusek	Discussion and Vote Discussion	7:00



Accountability Plan & Annual Report (15 mins) <ul style="list-style-type: none"> - Purpose and use - Role and responsibility of the BOT 	Chris Kusek, Rebecca Belcher-Timme	Discussion	7:20
BOT and Committee Goals (10 mins) <ul style="list-style-type: none"> - Review 2 year BOT goals from SY24-25 - Discuss role of committees and their goals - Syncing meetings, objectives, reporting - Next Steps: Committee goals, deliverables and reporting timelines for October mtg 	Lily Newman	Discussion	7:35
Finance Committee Updates (10 mins)	Kylan Mandile	Discussion	7:45
Education/Accountability Committee (15 mins) <ul style="list-style-type: none"> - Recap of the purpose and process thus far - Findings and recommendations from GABS - Next steps 	Kathleen Hulton and GABS	Discussion	7:55
Wrap Up (5 mins) <ul style="list-style-type: none"> - Action items review - Next steps/October meeting agenda items - Minutes finalization, Newsletter blurb - Snacks and drinks for October 	Lily Newman	Decision	8:10
Executive Session <ul style="list-style-type: none"> - To approve August Executive Session minutes <i>Executive session pursuant to M.G.L. c. 30A, s. 21(a)(1) to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</i>	Lily Newman	Decision	8:15
Adjournment	Lily Newman		8:20