

**HCCPS Board of Trustees
Meeting Agenda
June 11, 2025 5:30pm**

HCCPS, 1 Industrial Pkwy, Easthampton, MA 01027

Also: Join Zoom Meeting

<https://us02web.zoom.us/j/83679293502?pwd=bjZya3FvVTFmd216WlkvZDVPLzhjZz09>

Meeting ID: 836 7929 3502

Passcode: 7dvsWu

The Hilltown Cooperative Charter Public School was founded in 1995 as a Massachusetts Public Charter School. Our mission is:

- To engage students in a school that uses experiential, hands-on activities, the arts, and interdisciplinary studies to foster critical thinking skills and a joy of learning.
- To sustain a cooperative, intimate community of students, staff, families and local community members, which guides and supports the school and its educational program.
- To cultivate children’s individual voices and a shared respect for each other, our community, and the world around us.

Prework:

- Here is the [board self-evaluation data](#); Please review, prioritizing pages/slides 7-10 if you’re unable to review all.

Facilitator: Tala Elia; Julia Bowen for Retreat

Topic (estimated time)	Who	Action	Estimated Time
Welcoming (read mission statement): (5 min) <ul style="list-style-type: none"> ● Announcements, appreciations, acknowledgements ● Agenda Check: Appoint timekeeper, list keeper as needed, introduce Julia Bowen ● BOT Visibility for end of year ● Approve minutes from 5/14/2025 BoT mtg 	Lily Newman (welcome) Tala Elia	 Decision	5:00
Public Comment (5 min)	Tala Elia		5:05
Board Business: (5 mins) <ul style="list-style-type: none"> - Approve July meeting dates (Virtual Only) - Approve member term - Domain Council change FYI 	Tala Elia	Decision FYI	5:10
Warm-up / Connection (15 min) <ul style="list-style-type: none"> - Icebreaker and norms 	Julia Bowen	Discussion	5:15

<p><i>Purpose: Activate all voices in the room. Allow the group to gain comfort with Julia, the facilitator, and allow Julia to get to know the board members a bit better.</i></p>			
<p>Board Roles & Responsibilities (30 mins)</p> <p><i>Purpose: Ensure that everyone on the board shares the same understanding of their roles and responsibilities as a governing board.</i></p>	Julia Bowen	Discussion	5:30
<p>Board Self-Assessment Data (45 mins)</p> <ul style="list-style-type: none"> - Overview of the self-assessment data - Discussion and implications <p><i>Purpose: Highlight the need to create the academic success committee; identify areas to build board capacity, even if not the focus of the retreat</i></p>	Julia Bowen	Discussion	6:00
<p>Break (15 mins)</p>	Julia Bowen		6:45
<p>Accountability Plan (30 mins)</p> <ul style="list-style-type: none"> - Accountability Plan purpose, process, use - Review and discuss proposed Accountability Plan <p><i>Purpose: Create needed work/discussion time to focus on the Accountability Plan, putting into practice any key learnings about the board/management line.</i></p>	Chris Kusek, Rebecca Belcher-Timme; Julia Bowen supports	Discussion	7:00
<p>Academic Success Committee (45 mins)</p> <ul style="list-style-type: none"> - Review and discuss description - Propose key areas for committee focus - Develop draft plan and reporting schedule for oversight. <p><i>Purpose: Develop a shared understanding of the role of the Academic Success Committee as well as how the Committee will function.</i></p>	Julia Bowen	Discussion	7:30
<p>Wrap Up (15 mins)</p> <ul style="list-style-type: none"> - Reflections - Retreat evaluation - Minutes finalization, Newsletter blurb - Action Items review <p><i>Purpose: Create closure for the retreat; provide feedback to the planning team about what worked</i></p>	Julia Bowen; Tala Elia Emily Boddy		8:15

<i>well / didn't work well (and what may need follow up after the retreat).</i>			
Adjournment	Tala Elia		8:30