



**HCCPS Board of Trustees**

**Meeting Agenda**

**October 8, 2025 6:30pm**

HCCPS, 1 Industrial Pkwy, Easthampton, MA 01027

Or Join Zoom Meeting

<https://us02web.zoom.us/j/84948181413?pwd=OO475dU8403OfbwMCEdidBM7z2IU9D.1>

The Hilltown Cooperative Charter Public School was founded in 1995 as a Massachusetts Public Charter School. Our mission is:

- To engage students in a school that uses experiential, hands-on activities, the arts, and interdisciplinary studies to foster critical thinking skills and a joy of learning.
- To sustain a cooperative, intimate community of students, staff, families and local community members, which guides and supports the school and its educational program.
- To cultivate children’s individual voices and a shared respect for each other, our community, and the world around us.

**Prework:** Medical Policy, [HOS](#) and [DOTL](#) Annotated Job Descriptions, Finance Report

**Facilitator: Lily Newman**

Topic	Who	Action	Est. Time
<b>Welcoming (read mission statement):</b> (5 min) <ul style="list-style-type: none"> <li>● Announcements, appreciations, acknowledgement</li> <li>● Agenda Check: Appoint timekeeper, list keeper</li> <li>● BOT Visibility leading into start of year</li> <li>● Approve minutes from Sept BoT mtg</li> </ul>	Lily Newman	Decision	6:30 pm
<b>Public Comment</b> (5 min)	Lily Newman		6:35
<b>Financial Audit Summary Report</b> (15 mins) <ul style="list-style-type: none"> <li>- Summary presented by Daniel Dennis &amp; Company team</li> <li>- Discussion</li> <li>- Next steps</li> </ul>	Kylan Mandile Kris Lane, James Meehan	Discussion and vote	6:40
<b>MCAS Update and Next Steps</b> (10 mins)	Rebecca Belcher-Timme	Discussion	6:50
<b>School Leader Updates</b> (10 min) <ol style="list-style-type: none"> <li>a. Staffing</li> <li>b. Initiatives and Events</li> <li>c. Other</li> </ol>	Chris Kusek, Rebecca Belcher-Timme	Discussion	7:00



<p><b>Leadership and Staffing Structure</b> (15 mins)</p> <ul style="list-style-type: none"> <li>- After a year of implementation, review and discuss HOS leadership structure</li> <li>- Strengths, challenges, recommendations</li> </ul>	<p>Lily Newman, Chris Kusek, Rebecca Belcher-Timme</p>	<p>Discussion</p>	<p>7:10</p>
<p><b>HOS Goals</b> (10 mins)</p> <ul style="list-style-type: none"> <li>- Updates and rationale</li> <li>- Discussion and feedback</li> <li>- Vote</li> </ul>	<p>Chris Kusek</p>	<p>Discussion and Vote</p>	<p>7:25</p>
<p><b>BOT and Committee Goals</b> (20 mins)</p> <ul style="list-style-type: none"> <li>- Proposed updates to 2 year BOT goals from SY24-25</li> <li>- Discussion and vote</li> <li>- Aligned Committee Goals: Share Out</li> </ul>	<p>Lily Newman Neal Teague Committee Chairs</p>	<p>Discussion &amp; Vote  Discussion</p>	<p>7:35</p>
<p><b>Updates</b> (5 mins)</p> <ul style="list-style-type: none"> <li>- Education/Accountability Committee Update</li> <li>- LRP Update and Next Steps</li> <li>- HOS Rubric Task Force</li> <li>- JEDI Committee Chair</li> </ul>	<p>Kathleen Hulton, GABS, Chris Kusek, Lily Newman</p>	<p>Discussion</p>	<p>7:55</p>
<p><b>Medical policy</b> updates and vote (5 min)</p>	<p>Chris Kusek</p>	<p>Vote</p>	<p>8:00</p>
<p><b>BOT Roles, Responsibilities, Approach</b></p> <ul style="list-style-type: none"> <li>- Essential BOT roles</li> <li>- DESE guidance</li> <li>- HCCPS Bylaws and approach</li> <li>- Implications for members (us)</li> </ul>	<p>Kathleen Hulton</p>	<p>Discussion</p>	<p>8:05</p>
<p><b>Wrap Up</b> (5 mins)</p> <ul style="list-style-type: none"> <li>- Action items review</li> <li>- Next steps/October meeting agenda items</li> <li>- Minutes finalization, Newsletter blurb</li> <li>- Snacks and drinks for October</li> </ul>	<p>Lily Newman</p>	<p>Decision</p>	<p>8:10</p>
<p><b>Adjournment</b></p>	<p>Lily Newman</p>	<p>Decision</p>	<p>8:15</p>