

Hilltown Cooperative Charter Public School

Board of Trustees Meeting Minutes – Wednesday, Dec. 12th, 2022, 6:30 pm

Location: HCCPS and Zoom

Present: In-person: Kate Saccento, Sara Schieffelin, Tala Elia, Rashida Krigger, Kathleen Szegda, Kate Ewell, Laura Davis, Matt Dube, Gina Wyman

By Zoom: Dan Klatz, Rich Senecal, Emily Boddy, Chris Korczak, Andrew Coate-Rosehill

Regrets: Kathleen Hulton

Guests: In-person: none

By Zoom: Kelly Vogel

Facilitator: Kathleen S.

Notetaker: Sara

List keeper: Gina

Timekeeper: Kate E.

Mission statement read by: Tala

Topic	Discussion	Action (if necessary)
Announcements, appreciations, acknowledgments	<p>Matt appreciated Rashida and the parent volunteers who organized the Winter Fair noting it is an important Hilltown community event.</p> <p>Rashida thanked the winter fair committee, comprised of parent volunteers Tiffany Ross, Melissa Flanders, Brandee Simone, Alanna Donnelly, Caroline Johnson, Kate Ewal, Tala Elia, Stephanie Mattrey, Stacy Giufre, and Heather Carduner.</p> <p>Kathleen S. thanked all the parents who volunteered at the fair.</p> <p>Gina thanked Nick for orchestrating musical performances at the fair.</p> <p>Kathleen S. thanked and acknowledged the teachers and administrators who are filling in due to staffing issues caused by sick colleagues and open positions.</p>	
Any Thank You Notes Needed?	Thank you notes for winter fair committee members.	Rashida will write thank you note to the winter fair committee members.
BOT Visibility This Month?	<p>Solstice on the 23rd at 10 am, with an extended coffee hour on that day.</p> <p>MLK celebration Jan. 13th at 2:10 pm</p> <p>Information sessions for prospective families, Jan. 17th and Feb. 1st, 6:30-7:30 pm</p> <p>Family Dance Jan. 20th</p>	

Minutes	none	Tala motioned to approve the Nov. meeting minutes; Matt seconded; the Board approved the Nov. meeting minutes by consensus.
Public Comment	none	
Lunch program: (Update) Kate	Kate S. continues to look into school lunch program options, noting she had recent contact with a new board member from Co-Op to discuss various options, some of which she had already looked into.	
Friends of Hilltown: (Update)	Myssie, President of FOH, could not attend the meeting as planned. Emily read a statement prepared by Myssie expressing her regrets and outlining her plan to attend the meeting next month to discuss the work of the committee.	
Strategy for Engaging Community: (Discussion) Tala	<p>Tala facilitated a discussion about how we can support community engagement at the school, noting the Winter Fair was a good start. What are the existing and historical structures? FOH has mostly focused on fundraising and the Community Team used to coordinate events. Does it make sense to merge these two groups? Tala has already reached out to a group of parents who used to be involved in the Community Team to gauge interest. There was a question about if there are any restrictions on what Friends can and can't do given that it is a non-profit fundraising entity. LRP has a goal dedicated to this topic, and the committee has discussed redefining what family engagement means with the current and evolving school community.</p> <p>Discussion about clarifying what is school-led and what is parent-led.</p> <p>Comment that we need to think beyond events–family</p>	BOT will continue to discuss strategies for engaging the community and will collaborate with FOH.

	<p>engagement needs to begin with a family’s connection to the school through their child. The point was made that the culture of the school needs to communicate that the mission of the school is to engage families—we need all stakeholders to understand this.</p> <p>Comments that we need to think creatively and expansively about how to engage families and that not all families have the same capacities for engagement. Suggestion for an informal google group that could communicate informal opportunities for engagement. Suggestion for involving the school in larger community events (i.e. Hot Chocolate Run, Monte’s March) to increase engagement in the large community.</p>	
<p>Justice Equity Diversity Inclusion (JEDI): (Update + Discussion) JEDI Team</p>	<p>Rashida facilitated a Jam board exercise and discussion regarding the concept of “urgency” as it relates to dominant culture.</p>	
<p>Personnel Longevity Compensation Proposal: (Discussion and Decision) Matt</p>	<p>Matt presented the personnel longevity compensation proposal (see the proposal in the meeting packet) for adding a step to the current policy. Matt noted this is already factored into the budget.</p> <p>Question- do other schools offer this benefit and if so, are we comparable? The answer is that some schools have this in their union contracts but not all and that Hilltown’s is more robust than the other schools that do have it.</p> <p>Question about if the longevity benefit is applied to consecutive years or total years worked? Clarification that the intention and practice have been for continuous years, though this is not explicitly stated in the policy. Committee will consider this question and clarify it in another proposal.</p>	<p>Kate E. made a motion to approve the proposal; Emily seconded; the proposal was approved by consensus.</p> <p>Personnel will consider if the policy should be applied for consecutive or total years, and will bring back a recommendation to the BOT.</p>
<p>Board Retreat and Socials: (Update) Kathleen</p>	<p>Kathleen will send out a Doodle poll to determine the date for a board retreat.</p> <p>Kate E. volunteered to coordinate the next board social.</p>	<p>Kathleen S. will send out a Doodle poll for the retreat</p> <p>Kate E. will coordinate the next social</p>
<p>Committee Reports -- Questions Only</p>	<p>none</p>	

New Business	FOH will attend the meeting and offer a report; GABS will offer an update on committee work; LRP will present strategic goals for approval	
Meeting Wrap-Up/ Evaluation	Next Meetings: Wednesday, Jan. 11th, 2023 at 6:30 p.m. in-person and on Zoom Facilitator: Kathleen S Snacks: Tala Drinks: Matt Newsletter blurb: Matt	
Review Action Items	Reviewed action items.	
Adjournment	Meeting adjourned at 8:05 p.m.	Tala motioned to adjourn the meeting; Matt seconded; the meeting was adjourned.

Tentative Agenda Topic for the Jan. 11th Board Meeting: FOH will attend the meeting and offer a report; GABS will offer an update on committee work; LRP will present strategic goals for approval