

**Hilltown Cooperative Charter Public School**

Board of Trustees Meeting Minutes DRAFT– Wednesday, Jan 11, 2023, 6:30 pm

**Location:** HCCPS and Zoom

**Present:** In-person: Kate Saccento, Sara Schieffelin, Tala Elia, Rashida Krigger, Kathleen Szegda, Kate Ewell, Laura Davis, Gina Wyman Kathleen Hulton Emily Boddy, Dan Klatz, Andrew Coate-Rosehill

By Zoom: Matt Dube

**Regrets:** Rich Senecal, Chris Korczak

**Guests:** In-person: Myssie (FOH), Kelly Vogel, Laurie Nichols

By Zoom: Melissa Flanders

**Facilitator:** Kathleen S.

**Notetaker:** Lauri (Emily)

**List keeper:** Sara

**Timekeeper:** Kate E.

**Mission statement read by:** Andrew Coate-Rosehill

Topic	Discussion	Action (if necessary)
<b>Announcements, appreciations, acknowledgments</b>	Budget will be discussed next month to wait for numbers to come in (Kate S) Appreciation for the Solstice	
<b>Any Thank You Notes Needed?</b>	None	
<b>BOT Visibility This Month?</b>	MLK Jr Day Celebration, School Dance, Movie Night, Il Teatro	
<b>Minutes</b>	No edits or changes	Kathleen H motioned to approve the Dec. meeting minutes; Andrew seconded; the Board approved the Dec. meeting minutes by consensus.
<b>Public Comment</b>	None	

<p><b>Friends of Hilltown: (Update)</b></p>	<p>Myssie gave overview of the FOH, including members. She provided her statement for the board packet.  Discussion: Kate S commented on the process of getting the kiln (provided by funds from FOH) and appreciation.  Art Spark will not happen this year. (Typically brings in close to half of FOH budget.)  FOH typically has 4-10k as a budget, has had much higher budgets at times (eg 25k)  Short discussion about PTO vs 501c3 FOH, budgets, scope, etc.  Discussed ways to encourage donations, , and enhance community involvement</p>	
<p><b>GABS Update: Sara</b></p>	<p>Statement provided by Sara for the packet.  Question about what skills are we looking for specifically this year? Finance, Facilities.  Andrew suggested talking to parents during open mornings in K-1 classes..  Board recruitment, announcement at upcoming family nights. Dan emphasizes reaching out directly to targeted people, e.g. with needed skills. GABS has specific people they are speaking with. Dan suggests asking admin and staff about what specific parents do.  Sara asked about writing a blurb for staff newsletter asking if they know of parents who work in fields related to board needs. Laura will send along to staff.</p>	<p>Sara will send Laura a blurb for the staff newsletter for staff recruitment and to identify parents who work in fields related to BOT needs.</p>
<p><b>Equity Audit (Update + Discussion):</b> Kate, Rashida, Kathleen</p>	<p>Powerpoint presentation provided for the packet.  Discussion:  Differentiation between anti-racist curriculum and teaching racism from historical lens.  Process of understanding and implementing ideas of audit was discussed.  What do these recommendations look like in action, what do they mean? E.g. Mission statement - ‘citizens of global community’ is a soft equity statement, where a ‘hard’ equity statement would be more explicit.  Audit process involved looking at practices and policies to figure out what things inadvertently allow racism to happen.  This is the start of a discussion, and better understanding of school’s needs in this area..  How did this come about? What was the remit?  Process explained as done with Paul from Equity Literacy Institute and involved going through documents, focus group process.  Comment that it is important for teachers to see the</p>	<p>Rashida will send powerpoint to members ahead of retreat.</p>

	<p>powerpoint; not sure teachers should be creating curriculum in this space - are there other people doing antiracist curriculum that could be used here?</p> <p>Laura clarified that the current curriculum is representative, good work in the curriculum presentation area. BUT how to talk to kids about race and class - development is needed.</p> <p>Equity Audit will be a primary topic of the board retreat.</p>	
<p><b>Long Range Plan:</b> (Discussion + Decision) Dan</p>	<p>Dan presented a proposal, as included in the board packet.</p> <p>Discussion: Feedback from families on the strategic goals confirmed that the goals were aptly selected, and their responses got into proposing solutions reinforcing that these issues are school priorities.</p> <p>Re: communication/decision-making: there is a lack of clarity around roles, decision-making.</p> <p>Question about if the language should be more explicit about anti-racism and economic justice. Dan responds that we may not be ready to put specific terms in.</p> <p>Bringing the community into these conversations is essential. There is a range of perspectives especially related to JEDI. A lot of this work is community discussions.</p> <p>One member highlights that ‘response to equity audit’ is part of the goal.</p> <p>The goals are the ‘shell’ and will be enhanced in the coming weeks to explain more deeply. Committee wanted a summary approved by the board first, before writing out the full plan.</p>	<p>Tala moved to approve LRP proposal Emily Seconded; Proposal approved by consensus.</p>
<p><b>Board Retreat:</b> (Update) Kathleen</p>	<p>Tentative agenda discussed:</p> <p>Equity Audit + JEDI</p> <p>Board Survey</p>	<p>Kathleen will confirm time of retreat and provide an agenda to Emily to post per OML.</p>
<p><b>Committee Reports -- Questions Only</b></p>	<p>Personnel will prepare a report for next month.</p>	
<p><b>New Business</b></p>	<p>Personnel will present Committee Report + Proposal Q2 Financials</p>	

<b>Meeting Wrap-Up/ Evaluation</b>	Next Meetings: Wednesday, Feb 8th, 2023 at 6:30 p.m. in-person and on Zoom Facilitator: Kathleen S Snacks: Sara S Drinks: Kathleen H Newsletter blurb: Kate E	
<b>Review Action Items</b>	Reviewed action items.	
<b>Adjournment</b>	Meeting adjourned at 8:33 p.m.	Dan motioned to adjourn the meeting; Sara seconded; the meeting was adjourned.

**Tentative Agenda Topics for the Feb. 8th Board Meeting:**

Personnel will present Committee Report + Proposal

Q2 Financials